

# First State Military Academy Board Meeting

May 22, 2018

Moment of Silence - Quorum present, meeting called to order @ 1734

**Board Members Present:** S. Kidner, J Berg., S Todd, D. Fiore., K Yencer

**Staff/Founding Committee Members:** SMI COL Robert Wallace, Dave McGuigan, Owners Rep./FSMA

Motion to Approve Revised Agenda , 2nd, Passed 5 to 0

**PSO - No Report**

**Secretary's Report:** April 24 Minutes presented. Motion to Approve minutes, 2nd, Passed 5 to 0.

**Public Comments:** None

**Treasurer's Report:** Presented WSFS banking statements for April '18. Report submitted shows ongoing spending for construction including B-Safe and Fletcher Plumbing. Deposit of \$350 by a former Board member. Total in both accounts \$98,442.

No further action about a new possible consultant through DANA for the Capital Campaign.

**Finance Report:** Presented by Arles Wood - Business Manager. April numbers and budget narrative presented. Revenues tracking ahead of expectations with \$228k in cash after summer encumbrances ending the year. Outliers in have eased pressure on budget, and expenses are nearing 83% on average across the budget with only two months remaining.

The FY19 first draft budget was presented for discussion purposes only. Based upon 440 total students, draft budget estimates some \$251k in black. However, this did not include two more teachers, but does include 2 more Mi's and new Asst. Principal.

Motion to approve Web Monthly Finance Report, 2nd, Passed 5 to 0.

**CBOC:** Chair Jenn D. - No Report

**Commandants Report:** Report Attached. SMI reported (Commandant on leave) over 285 applications, with some 98 Freshmen. No new date selected for final Open House. Meetings with parents and potential cadets are ongoing for the '18-'19 school year. End strength looks to be around 440 to 460.

SMI reviewed the schedule of events coming, including Summer Camp in June. Seniors last day was 18 May and Graduation will be 31 May at 7:00 PM with 40 graduates. SMI discussed two FSMA Cadets selected - one to Boy's State and one to Girl's State in June. discussed School Hike at White Clay Creek on 24 May.

**Committee Reports:**

**Academic:** Chair Sean T. Report Attached. Discussed graduation intentions with 25 Cadets heading to college/university, 8 Cadets directly into the military, and 5 Cadets into the workforce, with the remaining undeclared.

**Communication/Marketing/Enrollment:** Chair Dawn F. Report Attached. Discussed some 4,200 Facebook views for April. Discussed additional postings for Board website and some ideas for the Capital Campaign.

**H/R (Open):** This committee shall be discontinued until call of the Chair.

**Facilities:** Dave M FSMA Owner's Rep reported for Kevin Y work has begun. Soil has been stripped-off and stockpiled for athletic field - no screening needed. We lost about 1 week due to heavy rain in May. Spreadsheet presented showing total costs for Q Hut, field work, sod, with add-ons for the field still around \$252,342. Discussion about when classroom renovations will start, and whether one of the rooms actually has a folding wall.

**Organizational Issues:** Board Governance completed with DANA on Tuesday 15 May at the school. Discussion about some documents and bylaw revisions that need to get started. Presented draft "Board Commitment Form" for review. Next month the Board Responsibilities form will be presented and reviewed. Finally, introduced Reggie Capitan as potential Board member - starting his service in June.

**Next Meeting:** 26 June 2018 at 1730 p.m. at First Military Academy, Clayton, DE.

**Closing Remarks:** Regular Meeting adjourned at 1900 hours.